**Visiting Fellowship Renewal Form**

*To ensure that the University can process applications to renew visiting fellowships, please complete the form below and send, together with a copy of the candidate’s CV, to* [*jane.mckay@staffs.ac.uk*](mailto:jane.mckay@staffs.ac.uk)

**Applicant’s Name and Contact Details**

|  |  |
| --- | --- |
| Full name and title |  |
| Nominating School |  |

**Update of contributions to the University**

Please provide an update on contributions, achievements or engagement with the University since your appointment (with dates where relevant), referring back to the original nomination form. These can be under the heading of:

* Research and Knowledge Exchange
* Teaching Excellence
* Liaison and Networking
* External Income Generation
* Public Engagement

For further information on the activities that qualify for the award of a visiting fellowship, please refer to Section 2 of the Visiting Fellowship Guidelines**.**

**Member (s) of staff with whom the Visiting Titleholder has worked and will work in the future**

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**To be completed by the nominating School/ Service**

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| Application approved by School/ Service SMT  Signed Date |

**To be completed by RIIS**

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| Date application referred to Professorial Conferment Committee |
| Final Decision |
| Next Renew Date |